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Master's Thesis Checklist

Initial Date: _____ Sem: _____

Instructions: Student is responsible for keeping the master copy and submitting a copy to Linda Barajas after each update for record keeping.

PERSONAL INFORMATION	
Full Name: _____ Male <input type="checkbox"/> Female <input type="checkbox"/> _____ Last First MI	Student CAMPUS ID#: _____

ACADEMIC INFORMATION

Core courses taken (with B or higher) : 501; 511; 571; 799

Credits needed to graduate: _____ Credits taken before registering for 898: _____

Thesis title: _____

NOTE: Formatting guidelines are available at the Graduate School in Mitchell Hall Rm. 261 and on its website at <http://www.graduateschool.uwm.edu/students/current/thesis-and-dissertation-formatting/>

Project beginning semester: _____ Thesis Advisor: _____

List other members of your thesis committee: _____

List other research methods coursework: (# credits; course number/title; semester)

_____ credits in _____; semester _____ / _____ (e.g.; Fall/2010)

_____ credits in _____; semester _____ / _____ (e.g.; Fall/2010)

Proposal defense date 1: ___/___/___; Status _____ (PASS or FAIL); _____ (advisor signature)

Proposal defense date 2: ___/___/___; Status _____ (PASS or FAIL); _____ (advisor signature)

Thesis defense date 1: ___/___/___; Status _____ (PASS or FAIL); _____ (advisor signature)

Thesis defense date 2: ___/___/___; Status _____ (PASS or FAIL); _____ (advisor signature)

Final acceptance date: _____ / _____ / _____
MO/DATE/YEAR

Date completed and submitted to Graduate School: _____ / _____ / _____
MO/DATE/YEAR

 Advisor's Signature Date

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Thesis Guidelines

MLIS Thesis Option Guidelines and Thesis Coursework

Students choosing the thesis option must take 3 credits of thesis coursework (INFOST 898 Master's Thesis) in addition to the 36 credits required for the MLIS degree; those who already have a graduate degree must complete a minimum of 33 credits.

Dual Degree Program Requirement

Students who choose the thesis option in the dual master's degree programs also need to take an additional 3 credits of thesis coursework. Total degree credits vary among the dual master's programs. The MLIS component of each requires 33 credits of SOIS coursework three of which would be taken as thesis credit. Students pursuing thesis options in both programs will be required to fulfill each program's thesis requirement.

Research Methods Credit Requirement

Students in the thesis option also must take a minimum of three credits of research methods beyond INFOST 799 (591). In consultation with the major professor, more may be required by individual circumstances, but only the first three credits may count toward degree credit requirements.

Students must complete the 3 required courses in addition to the research methods requirement before defense of the thesis proposal can occur. Students must register for a variable credit thesis research course: INFOST 898, Master's Thesis, 1-3 credits, during every semester of thesis work. No more than three credits of INFOST 898 may be counted towards the degree.

Declare Thesis Option Early!

Students may select the thesis option at any point in their course of study, but are encouraged to make this decision and form their thesis committee as early as possible to avoid the necessity of taking additional coursework.

Students must pass an oral examination in defense of the thesis. The thesis defense may be repeated once.

Resources

Master's Thesis Checklist

UWM Graduate School Thesis and Dissertation Formatting:
<http://www.graduateschool.uwm.edu/students/current/thesis-and-dissertation-formatting/>

UWM Graduate School – Thesis/Dissertation Defense Deadlines:
<http://www.graduateschool.uwm.edu/students/current/graduation/deadlines/>