School of Information Studies  
Faculty Council Meeting Minutes  
12/09/2016  
NWQ 1990

Present:  Mohammed Aman, Rakesh Babu, Jacuqes du Plessis, Donald Force, Maria Haigh, Thomas Haigh, Margaret Kipp, Nadine Kozak, Joyce Latham, Hur-Li Lee, Xiangming (Simon) Mu, Wilhelm Peekahaus, Richard Smiraglia, Dietmar Wolfram, Hong (Iris) Xie, Jin Zhang, Laura Ridenour (Doctoral Student Organization Representative)

Staff:  Karen Massetti-Moran, Jarad Parker, Claire Schultz

Excused:  Laretta Henderson, Tomas Lipinski, Shana Ponelis, Michael Zimmer

I. There being quorum present, Executive Committee Chair Jacques du Plessis called the meeting to order at 10:01 A.M.

II. There were no additions or modifications to the agenda. Dr. Aman made a motion, seconded by Dr. Zhang to adopt the agenda. Motion passed (15/0/0).

III. The minutes were modified at Dr. Kozak’s request for some language and grammatical errors. Dr. Wolfram made a motion, seconded by Dr. Zhang to adopt the minutes as modified. Motion passed (15/0/0).

IV. There were no updates or questions for the Dean’s Remarks.

V. Associate Dean’s Remarks  
   a. The graduate school approved the coordinated degree with the MSIST and the MLIS.

VI. There were no updates or questions for the Assistant Dean’s Remarks.

VII. There were no updates or questions for the HR’s Remarks.

VIII. UBR Remarks  
   a. The marginal tuition numbers have come in for the November estimate. As a school we are down about 100K, which we will have to pay back to the University, but our 189 revenues are up about 100K so we will be able to off set the deficit. There should be little difference in our overall budget.

IX. Informational: SOIS Standing Committee Reports  
   a. Diversity and Equity Committee (Aman)  
      i. Discussed development and fundraising ways to increase minority scholarship funds for the school.
      ii. The head of the Office of Diversity at ALA will be visiting SOIS on Monday. There will be a meeting at 9am about recruitment and retention of minority students in MLIS program and how SOIS can improve. Faculty and staff are invited to attend.

   b. Academic Planning Committee (Mu)  
      i. The APC has been discussing how to coordinate the development and strategy plan for the BSIST, MLIS, MSIST, and PhD programs so that it can be used as a resource for the school at large and to help support each program.
ii. Discussed the writing of the statements for recruitment in two positions: a Faculty position in IT and a TAS position.

c. Doctoral Program Committee
   i. The DPC will be meeting next week Thursday.

d. Graduate Program and Curriculum Committee
   i. The GPCC has had an initial discussion about the recommendation from Dr. Henderson that students with a higher GPA applying to the Graduate programs do not need to present a recommendation letter, just contact information for reference.

 e. Undergraduate Program Committee
   i. Working on reviewing the IST courses.
   ii. Will be making some recommendations for curriculum changes for the program sometime next semester.

 X. Standing Committee Action Items (chairs)

 a. Graduate Program Committee (Mu)
   i. Motion: Approve the changes of INFOST 711 syllabus.
      During the discussion by the Faculty Council, Dr. Latham made an amendment to remove the words Public Libraries from the title, the catalog description, and the general description for INFOST 711. Dr. Latham made the motion, seconded by Dr. Aman to approve the amendment. Motion passed (11/1/2). Dr. Lee made an amendment to change the course number from a 700 level course to a 600 level course. Motion made by Dr. Lee, seconded by Dr. Latham. Motion failed (4/7/2). Motion made by GPCC (Dr. Mu) to approve the course as amended by Dr. Latham. Motion passed (14/0/0).

   ii. Motion: Students do not have to receive B’s and above in all electives courses for the concentrations. During the discussion by the Faculty Council, Dr. Wolfram made an amendment to change the wording to state that Students in a concentration must receive at least a B for all the required courses in that concentration and have a B average for all elective courses in that concentration. Dr. Mu made the motion, seconded by Dr. Wolfram to approve this amendment. Motion passed (13/0/0).

   iii. Motion: Approval of the planning of a MLIS/MA in Africology. Following some clarification from Dr. Mu that this motion would be to further explore the possibility of planning a MLIS/MA in Africology Dr. du Plessis called for a vote on the motion. Motion passed (11/0/2).

 XI. Informational: Ad hoc Committee Reports

 a. COA Re-Accreditation Ad hoc Committee (Henderson)
    i. Dr. Latham mentioned that a notice was sent out requesting documentation from committees and groups. This documentation needs to be uploaded in order to complete the reports for COA.

 b. MSIST Program Implementation Ad hoc Committee (Kipp)
    i. A reoccurring issue that has come up is with the 581 course. Computer Science has asked if they might occasionally teach this course and cross list it so that their students can also take it. There is a motion later in the agenda to change the course number.
ii. Discussion has taken place to set up the 702 Python course online so that online students can take it. It is currently only an onsite course.

iii. Make the MSIST Committee a standing committee. After discussion it was decided that since it was not on the agenda, a motion will be made to discuss this at the next meeting. Text for the P&P will be written and presented at that time.

XII. There were no updates or questions for the Ad hoc Committee Action Items.

XIII. New Business
   a. From Associate Dean
      i. Motion: To change the course number of 581 to 547
         Rationale: The course will be jointly offered with Computer Science and 547 is free in both SOIS and CS. During the discussion by the Faculty Council, it was decided that this should be referred to the GPCC first.

XIV. Old Business
   a. Transfer Policy (Henderson)
      i. In Dr. Henderson’s absence, Dr. du Plessis gave some information about this agenda item. A motion was then made be Dr. du Plessis, seconded by Dr. Zhang to accept the new wording making this item open for discussion. After some discussion, a motion was made by Dr. Zhang, seconded by Dr. Force to table this item. Motion passed (12/0/1).

XV. Campus Level Committee Reports (committee members)
   a. Dr. Haigh, a member of the Faculty Senate and campus wide APC, reported on what has been happening with the post tenure review policy and the campus budget situation.
   b. Dr. Kozak, a member of the Faculty Senate, added some information about the post tenure review policy and other campus wide happenings.
   c. Dr. Latham, a member of the IT Committee, reminded everyone that pantherfile will be retiring so please move all your documents off of pantherfile.
   d. Dr. Xie, chair of the Nomination Committee, reminded everyone that the faculty preference sheet for universities committees for 2017-2018 is due today (Dec. 9th). If you are interested in joining any of the committees, please fill out the sheet.

XVI. Student Organizations Update
   a. Doctoral SO representative Ridenour announced that the SO are working on holding elections for next year.

XVII. Announcements and Reminders

XVIII. Adjournment by 11:26 A.M.