University of Wisconsin-Milwaukee
DMCA Compliance and Notification Agent

It is the policy of the University of Wisconsin – Milwaukee (“UWM”) to promptly investigate notices of alleged copyright infringement, and take appropriate actions under the Digital Millennium Copyright Act, Title 17, United States Code, Section 512 (“DMCA”).

Pursuant to the DMCA, UWM has designated an agent to receive notification of alleged copyright infringement occurring on its web pages or computer servers. If you believe that your copyrighted work is being infringed on a UWM website or IP address, please notify our designated agent:

Mike Grypp, Chief Information Security Officer  University
Information and Technology Services  NWQ – B7414
Milwaukee, WI 53201
Phone: 414-229-1100
Fax: 414-229-4777
Email: dmca@uwm.edu

Please note that in order for us to promptly respond to your notification, it is vital that the complaint be properly routed. The email addressed listed above is the best place to start. Note that pursuant to 17 USC §512 (c)(3)(A), notices sent to someone other than the designated agent are not effective.

Content of Notice

University of Wisconsin, Milwaukee may not be able to act on your complaint promptly or at all if you do not provide the following information. The DMCA requires that all notices of alleged copyright infringement must be in writing. When informing the designated agent of an alleged copyright infringement, you must include the following:

1. Your contact information, including an address, telephone number, and, if available, an e-mail address.
2. A physical or electronic signature of the copyright owner or a person authorized to act on behalf of the copyright owner.
3. Identification of the infringing work. Describe the material adequately to allow UWM to identify its location. This should include a web address (URL) or an IP address. If multiple copyrighted works at a single online site are involved, please provide a list of the works on that site.
4. A statement that you have a good faith belief that the use of the copyright-protected material in the manner complained of is not authorized by the copyright owner, the owner’s agent, or law.
5. A statement that the information that you have provided to UWM is accurate. You should attest under penalty of perjury that you are authorized to enforce the copyrights that you allege have been infringed.

Before you allege an infringement, you should consult copyright materials to confirm that the use is, in fact, infringing. The United States Copyright Office provides basic information online, at http://www.copyright.gov which can assist you in determining whether an exception or defense, such as fair use, may apply to the use of your copyrighted work.

Notice, Takedown, and Putback Procedure
UWM expects all users of its system to comply with applicable copyright laws. However, if UWM is notified of a claimed copyright infringement, or otherwise becomes aware of facts and circumstances from which infringement is apparent, it will respond appropriately, which may include removing or disabling access to the material that is claimed to be infringing. UWM will follow the procedures outlined in the DMCA with regard to appropriate notifications of the user and the complaining party, acceptance of counter notifications, and, where indicated, “putback” of the alleged infringing material. Refer to the United States Copyright Office for the provisions of the DMCA at http://www.loc.gov/copyright/legislation/dmca.pdf.

For more information on U.S. copyright law and the DMCA, consult the Web site of the U.S. Copyright Office http://lcweb.loc.gov/copyright.

The Copyright Office’s Copyrights Basics brochure, http://www.copyright.gov/circs/circ01.pdf has simple, concise, explanations and descriptions of what you must do to keep from infringing copyrights of others, as well as to protect your own creative works. In addition, resources are available through the library or a simple Web search on copyright.