I. Call to Order

Sukanya Banerjee, Chair, called the meeting to order at 3:06 pm.

Present: Barbara Bales, Sukanya Banerjee, Miren Boehm, Sheila Feay-Shaw, Shellen Greene, Seyed Hosseini, Mark Srite

Absent: Hamid Ouali, Gabriel Rei-Doval, Manu Sobti

Guests: Marija Gajardziska-Josifovska, Vicky Everson, Kathleen Koch, Cindy Marifke, Graduate School

II. Announcements

Sukanya Banerjee announced there will be an election for the 2015-2016 Subcommittee on Graduate Program Reviews at the April 6, 2015 meeting. Nominations are welcomed.

III. Approval of Minutes from the February 2, 2015 meeting

Sheila Feay-Shaw moved to approve the minutes. Mark Srite seconded the motion. Motion passed.

IV. Update Certificate Review Process and Format

A GFC Certificate Working Group is reviewing GFC Document Number 877. The GPR is reassessing the Certificate Review guidelines/process. The certificate review section has been pulled out of GFC Document Number 877 and formed into its own document.

The GPR subcommittee decided to change the potential outcomes/recommendations of the review to: 1. Continue the program as is; 2. Continue the program with changes to the curriculum which consider new directions in the field, articulation with other certificates or degrees, or development into a degree program; 3. Discontinuation; 4. No action, in which case the sunset clause will be invoked.

As part of the certificate review process, the GPR will make a recommendation to the GFC regarding continuation of the certificate based upon the self-study and the discussion at the GPR meeting.
The GPR subcommittee discussed the certificate full self-study format. Item number five under “Description and Evaluation” should be changed to state, “Describe how the certificate fits with college or campus strategic plans and program arrays. How does it support research and/or interdisciplinary collaborations?” Item number six should be changed to state, “Describe how the certificate articulates with other certificates or degree programs. Are there plans to grow the certificate program into a graduate degree program?”

Barbara Bales moved to approve the Certificate Review Process and Format, as amended. Mark Srite seconded the motion. Motion passed.


Cindy Marifke informed the committee that the Spanish MA program review site visit will be April 28 to 29, 2015.

Barbara Bales stated she has a scheduling conflict with the Media Studies MA program review site visit. Shelleen Greene and Sukanya Banerjee have been assigned to it. Barbara Bales has been assigned to the Occupational Therapy MS program review.

VI. Adjourn

The meeting adjourned at 3:54 pm.

Respectfully submitted,

Cindy Marifke, Graduate School