University of Wisconsin-Milwaukee  
Graduate Faculty Committee  
Subcommittee on Graduate Program Reviews  

Monday, February 2, 2015  
3:00 pm  
Mitchell 245

Minutes

I. Call to Order

Sukanya Banerjee, Chair, called the meeting to order at 3:04 pm.

Present: Sukanya Banerjee, Miren Boehm, Sheila Feay-Shaw, Shelleen Greene, Seyed Hosseini, Hamid Ouali, Gabriel Rei-Doval, Mark Srite

Absent: Barbara Bales, Manu Sobti

Guests: Vicky Everson, Kathleen Koch, Cindy Marifke, Graduate School

II. For Information Only

There were no Information Only items for this meeting.

III. Approval of Minutes from the December 15, 2014 meeting

Gabriel Rei-Doval moved to approve the minutes. Mark Srite seconded the motion. Motion passed.


Sheila Feay-Shaw reported that Rachele Alioto, Director of Education and Programming for the Center for Aging and Translational Research, recruits students for the certificate program through the classes that are required for completion. She also reaches out to people in the community who already work in the area of Gerontology.

An issue of concern for the Applied Gerontology Certificate program is the upcoming retirement of many faculty members who teach the required courses. Since this is a multidisciplinary program, there needs to be clarification of hiring needs and responsibilities.

The other issue of concern is that the certificate advisory group did not meet regularly last year. Sheila Feay-Shaw was told that the advisory group would be reconvening.
Gabriel Rei-Doval asked if there is a way to balance the health and recreation components of the certificate. Sheila Feay-Shaw replied that the School of Social Welfare is currently involved in a music and memory study, so that is a focus. The certificate does have basic courses and then students select electives based on their interests and job responsibilities.

Sukanya Banerjee stated that the comments of the GPR should be sent to the Applied Gerontology Certificate program. The comments and the program’s response should be included in the final certificate program review report. She commented that the constitution of the Applied Gerontology Certificate program advisory committee could be looked at. This may help with any concerns about the certificate.

The Applied Gerontology Certificate Program Review report was approved by the committee.

V. Chamber Music Certificate Program Review Report

Miren Boehm reported that she spoke with Jon Welstead about the certificate. He said the low number of students who were enrolled in the program were typical for chamber music programs. Mark Srite added that the certificate courses are also used for the master’s program.

Sukanya Banerjee asked if this is a gateway certificate for students into the master’s program. Sheila Feay-Shaw replied that it’s actually the reverse. Students are admitted into the master’s program in the Chamber Music Performance concentration, and then complete the certificate.

The Chamber Music Certificate Program Review report was approved by the committee, with Sheila Feay-Shaw abstaining.


Cindy Marifke informed the committee about upcoming site visits:
Information Studies PhD, February 19 – 20, 2015
Media Studies MA, April 16 and 17, 2015
Exceptional Education MS, May 5 – 6, 2015
Spanish MA, TBD

The Geography MA/MS and PhD program review has been postponed until fall 2015. Their Grad Program Representative resigned and they are sorting things out internally.

The site visit for the Social Work MSW program review occurred January 26 and 27, 2015. This was an accreditation visit, so the accreditation report will be used as the basis for the GPR report.
VII. Certificate Review Process and Format

A GFC Certificate Working Group is reviewing GFC Document Number 877. The GPR is reassessing the Certificate Review guidelines/process. The certificate review section will be pulled out of GFC Document Number 877 and formed into its own document.

A small group comprised of GPR members worked on creating the document during the winter break. The GPR committee members discussed the suggestions that were made.

The committee decided that the first paragraph of the document should include Marija Gajdardziska-Josifovska’s suggestions for specific review outcomes. Other recommended changes:

- Sending the self-study (as information only) to the program dean(s)
- Sending the self-study to the Certificate Liaison in Graduate Education for comments
- Conducting an interview with the certificate program director before the final report is sent to the GPR
- Including the comments of the GPR subcommittee, the certificate program’s response and the comments of the Certificate Liaison in Graduate Education in the final report.

Based on this discussion, Kathleen Koch will create a revised draft of the certificate review document and present it to the GPR in March 2015.

VIII. Adjourn
The meeting adjourned at 4:08 pm.

Respectfully submitted,

Cindy Marifke, Graduate School